



# First Step Volunteer Application

Date: \_\_\_\_\_

Name: First: \_\_\_\_\_ Last: \_\_\_\_\_

Address: \_\_\_\_\_  
City, Postal Code: \_\_\_\_\_

Phone/Fax/Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

Gender  Male  Female Nationality \_\_\_\_\_

Ethnicity \_\_\_\_\_

I am interested in volunteering as a/an :  ESOL Tutor  Interpreter/Translator  New Friend  Other  Mentor Volunteer  \_\_\_\_\_

I heard about First Step through:  Friend  Other \_\_\_\_\_

***Please answer as many questions as possible***

**Why would you like to volunteer at First Step?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Experience (in UK and elsewhere)**  
Please indicate any relevant work experience

Employer	Description	Dates

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### Volunteer Work Experience

Please indicate any previous volunteer work experience you may have.

Organisation	Description	Dates

### Educational Background

Please indicate any degrees, diplomas, and certificates.

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### Hobbies and Interests

Please indicate your hobbies and interests.

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### Resume/CV

In order for us to determine the best use of your skills you may attach a resume/CV.

Resume/CV attached

### Language:

Please indicate the languages you use and rate your level of fluency/literacy on a scale of 1 to 5. (1- some knowledge 5- totally fluent/literate):

Languages	Fluency (spoken)	Literacy (written)
<input type="checkbox"/> English	1 2 3 4 5	1 2 3 4 5
<input type="checkbox"/>	1 2 3 4 5	1 2 3 4 5

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1 2 3 4 5

1 2 3 4 5

**Availability**

How much time are you able to commit to your volunteering?

\_\_\_\_\_ hours per week     \_\_\_\_\_ hours per month

When are you usually available?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Not available at specific times, changes from week to week.

Will you require a crèche place for your children?

Please enter their names, gender and ages.

**References**

Please provide the names, addresses and phone numbers of two people who can act as personal and/or professional references.

Reference 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ | Phone: \_\_\_\_\_

Reference 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ | Phone: \_\_\_\_\_

Thank you, for your time.

First Step strives to provide its volunteers with training that enhances their abilities in order to meet the needs of our clients.

## Mission Statement

**First Step is a community organisation that welcomes residents and newcomers and recognises their essential role in the UK. We provide special services to help users and their dependents in their efforts to participate fully in UK life.**

For Office Use Only

Date Received: \_\_\_\_\_

References

Checked \_\_\_\_\_

Placement Date: \_\_\_\_\_ Name of Match: \_\_\_\_\_

Notes: